



DIGMENU USER GUIDE

Set up your restaurant details

Add your restaurant name, logo, cover photo, address, opening hours, contact details, WiFi and social links. Guests see all of this on your menu.

Set up your restaurant details

First you create your business with a short setup in 3 steps. Then you check and complete everything on the **Profile** page.

What you need before you start

- Your logo (a picture file)
- A nice photo of your place or your food
- Your address, phone number and opening hours
- Your WiFi name and password (optional)

Time needed: About 10 minutes

Where in Digmenu: Your businesses → Add business, then Profile

1 Setup step 1 of 3: Business basics

On **Your businesses**, click **Add business**. A panel opens on the right. Type your **Business name**. Choose the **Business type** (for example Restaurant, Café or Bar). Check the **Menu URL slug**. Pick your **Timezone** and **Currency**. Click **Continue**.

Create your business
Enter the basic information custom your digital menu.

STEP 1 OF 3 Business basics

Business name *

Business type *

Restaurant

Menu URL slug *

digmenu.app/your-menu

Timezone *

UTC

Currency *

Euro (€)

Back Continue

"Create your business", step 1 of 3. Continue turns gold when the required fields are filled.

Tip: Keep the slug short and simple, with no spaces, like **pizzeria-roma**.

Good to know: The **slug** is the last part of your menu's web address (link). For example, the slug **pizzeria-roma** gives the link digmenu.app/pizzeria-roma. This link is inside your QR code.

2 Setup step 2 of 3: Guest info

Add a **short description**, your **phone number**, your **address** and your **WiFi name and password**. Set your **Opening hours**. Everything here is optional. You can also do it later. Click **Continue**.

Tip: Fill in Monday, then click **Copy Monday to all days**. It saves time.

Tip: Guests love seeing the WiFi password right on the menu. It saves your staff a lot of questions.

Create your business
Add the information guests see on can update it later.

STEP 2 OF 3 Guest info

Short business description (optional)

Business phone number (optional)

Business address (optional)

WiFi name (optional) WiFi password (optional)

Opening hours

Copy Monday to all days

Monday Closed

Tuesday Closed

Wednesday Closed

Thursday Closed

Back Continue

Step 2 of 3: Guest info.

3 Setup step 3 of 3: Branding & social

Upload your **Business logo** and a **Cover image**. Add your **Website** and your social links (Instagram, Facebook, TikTok, YouTube). Click **Complete setup**.

Create your business
Personalize your digital menu with and online links.

STEP 3 OF 3 Branding & social

Business logo

Cover image

Website

https://yourwebsite.com

Social networks

https://instagram.com/...

https://facebook.com/...

https://tiktok.com/@...

https://youtube.com/@...

Back 1 Complete setup

Website box marked in blue. Complete setup finishes the setup.

Tip: A square logo works best. For the cover, use a wide photo (landscape) of your food or dining room.

Important: Type the **full website address, starting with https://**, for example **https://www.yourrestaurant.com**. If you leave out "https://", the website may not be saved.

4 Click "Profile" in the left menu

After setup you land in your business dashboard. On the left is the menu of the dashboard (the **sidebar**). Click **Profile**. Here you can change everything you entered and add more. Check that your logo, hours and WiFi were saved.

The screenshot shows the Digimenu Business Profile dashboard. On the left sidebar, the 'Profile' option is highlighted with a red box and a red '1' next to it. The main content area is titled 'Business Profile' and contains the following sections:

- Basic information** (with a 'Tips' icon):
 - Business name:** Digimenu QA Test Restaurant
 - Business type:** Restaurant (dropdown menu)
 - Short business description:** QA test account for Digimenu release prep. Not a real restaurant. (64 / 400 characters)
 - Public menu slug:** digimenu-qa-test-restaurant
 - Full URL:** digimenu.app/digimenu-qa-test-restaurant
 - Currency:** Euro (€) (dropdown menu)
- Public Languages** (with a 'Tips' icon):
 - Language:** French (Français) (dropdown menu)
 - Add language** button

5 Basic information

In **Basic information** you can edit your **Business name**, **Business type**, **Short business description**, **Public menu slug** and **Currency**.

The screenshot shows the Digimenu Business Profile dashboard, focusing on the 'Basic information' section. The 'Public Languages' section is also visible below.

Basic information (with a 'Tips' icon):

- Business name:** Digimenu QA Test Restaurant
- Business type:** Restaurant (dropdown menu)
- Short business description:** QA test account for Digimenu release prep. Not a real restaurant. (64 / 400 characters)
- Public menu slug:** digimenu-qa-test-restaurant
- Full URL:** digimenu.app/digimenu-qa-test-restaurant
- Currency:** Euro (€) (dropdown menu)

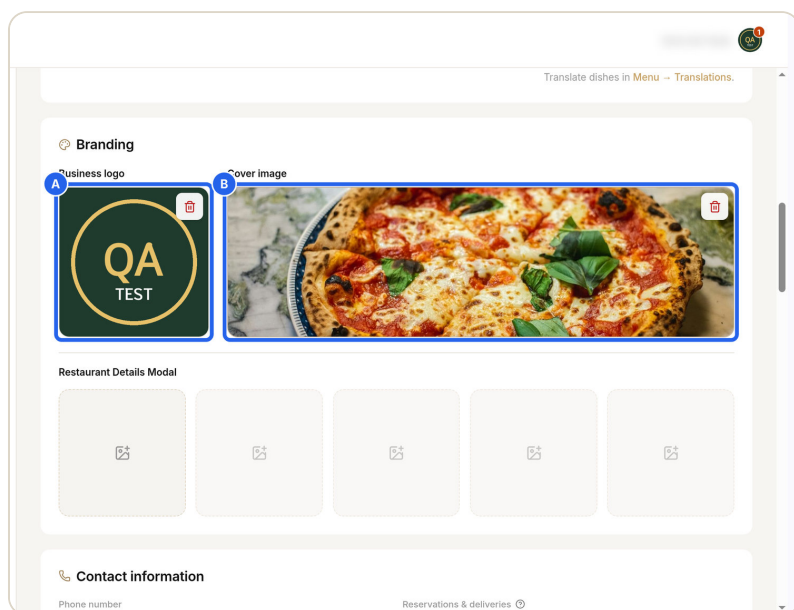
Public Languages (with a 'Tips' icon):

- Language:** French (Français) (dropdown menu)
- Add language** button

Important: If you change the menu slug after printing QR codes, print new QR codes. The old link will stop working.

6 Logo, cover image and restaurant photos

In **Branding**, click the **Business logo** box (A) or the **Cover image** box (B) to upload or change a picture. Under **Restaurant Details Modal** you can add up to 5 photos of your place. Guests see them when they open your restaurant info.



7 Contact information and WiFi

In **Contact information**, fill in your **Phone number**, **Email address**, **Website**, **WiFi name** and **WiFi password**. You can also add a number for **Reservations & deliveries**.

A screenshot of the 'Contact information' and 'Service options' sections. The 'Contact information' section has fields for 'Phone number' (+49 651 1234567), 'Email address', 'Website' (https://www.yourrestaurant.com, highlighted with a red box and an exclamation mark icon), 'WiFi name' (QA-Guest), and 'WiFi password' (qa-wifi-2026). There is also a field for 'Reservations & deliveries'. The 'Service options' section has toggle switches for 'Dine in', 'Delivery', and 'Take away'. At the bottom are buttons for 'Unsaved changes', 'Discard', and 'Save'.

Always type the website with https:// at the start (marked).

Important: Website: type the full address starting with **https://**.

8 Service options, social media and location

Under **Service options**, switch on what you offer: **Dine in**, **Delivery** and **Take away**. You can add a short note for guests. Under **Social media**, paste the full links to your Facebook, Instagram, TikTok and YouTube pages. Under **Location**, add your street, city, postal code, country and a Google Maps link.

The left screenshot shows the 'Service options' section with three toggles: 'Dine in' (checked), 'Delivery' (checked), and 'Take away' (checked). Below this is the 'Social media' section with fields for Facebook URL, Instagram URL (https://instagram.com/digmenu), TikTok URL, and YouTube URL. The right screenshot shows the 'Location' section with fields for Street and house number (Hauptmarkt 1), City (Trier), Postal code (54290), Country (Germany), and Timezone (Europe/Berlin). A Google Maps link field is also present. At the bottom right, there are buttons for 'Unsaved changes', 'Discard', and 'Save'.

9 Opening hours

In **Opening hours**, set the times for each day. Turn off the **Open** switch for days you are closed. Click **Add hours** if you close in the afternoon and open again in the evening. Tick **24 hours** if you never close. Set Monday first, then click **Copy Monday to all days**.

The screenshot shows the 'Opening hours' section with a list of days from Monday to Friday. Each day has a time range and an 'Open' toggle. A red box highlights the 'Copy Monday to all days' button, and a red circle highlights the '11:00 AM' time field for Monday. The 'Open' toggle for Monday is checked. Below each day's time range, there is a '+ Add hours' button and a '24 hours' checkbox.

Tip: Guests see your opening hours in your restaurant info on the menu. Update them for holidays.

10 Click "Save"

When you change something, a bar with **Unsaved changes** appears at the bottom. Click **Save** to keep your changes. Click **Discard** to undo them.

The screenshot shows a mobile app interface for setting up a restaurant. At the top, there's a URL field with "https://www.yourrestaurant.com". Below it are fields for "WIFI name" (QA-Guest) and "WIFI password" (qa-wifi-2026). The "Service options" section has three toggle switches: "Dine in" (checked), "Delivery" (unchecked), and "Take away" (unchecked). The "Social media" section has fields for "Facebook URL", "Instagram URL" (https://instagram.com/digmenu), and "TikTok URL". At the bottom, a white bar with a red dot icon contains the text "Unsaved changes" and two buttons: "Discard" and "Save". The "Save" button is highlighted with a red circle and a red dot icon.

Important: Save before you leave the page. Otherwise your changes are lost.

Done! Your restaurant details are ready. **Next step:** Guide 4, Build your menu.